



Code of Behaviour and Safety Information

UCL Access and Widening Participation

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- Code of behaviour for young people participating in activities
 - Key information for parents and carers

| Behaviour Policy

- If you notice that someone else is being bullied, inform a UCL staff member or Student Ambassador as soon as possible.
- If you feel upset by the way someone on the programme has treated you, tell a UCL staff member, a Student Ambassador, your parent or carer or another trusted adult such as a teacher at school.

Serious misbehaviour

- In the event of serious misbehaviour, such as fighting, bullying, attending a session under the influence of drugs or alcohol or use of offensive or inappropriate language or images, you will not be allowed to continue with the session or the rest of the programme (if applicable).
- We will contact your parent / carer to discuss it, and your teacher will be informed.

Online activity:

- Online interaction with young people is always supervised. Each discussion group will include a moderator to monitor behaviour as well as a session leader.
- Young people should not share identifying information, such as their full name, school or social media handle.
- UCL students and young people on our programmes can interact with our Discover UCL social media accounts. However, UCL students and staff are all instructed not to contact or connect with young people through personal email or social media accounts.

Contacting us if you have a concern

If you have any concerns or questions, please contact the UCL staff member running the programme. Contact details can be found here: www.ucl.ac.uk/widening-participation/about-us/contact-us

If you need to report a child protection concern about any child related to their attendance at a UCL activity, please complete a child protection concern report form and send it to our Designated