

Closing the Loop guidelines for teaching and learning at UCL

UCL is committed to ensuring that our students that they are a key and integral part of our university community, and that their opinions and suggestions are valued and acted upon, as full partners in the future of UCL (UCL 2034)

There are a range of ways that

feedback.

- a) Staff should pick out examples of how feedback from students (including via Student Reps, surveys or module evaluation questionnaires) has shaped changes, and include these examples in communications and presentations to students.
- b) Include notable changes inspired by student feedback in the Student Handbook for new starters.
- c) Let students know where actions will be tracked and any changes will be communicated.

July

included in emails promoting student surveys such as the NSS. Staff in Professional Services should share any notable changes with the [Student Engagement and Experience team](#)

- x Roller banners around campus directing students to the You Shaped UCL landing pages, and A1 posters in Malet Place highlighting the most notable changes inspired by student voices. The banners and posters are created by the Student Engagement and Experience unit within the V-P Education team
- x The Templates & Guides section of the Teaching & Learning Portal website includes [customisable templates](#) for departmental or faculty colleagues to run their own localised 'Closing the Loop' campaigns.

If you have any questions about the activities proposed here, or if you would like to share your own best practice on how to demonstrate the impact of student feedback, please contact student.engagement@ucl.ac.uk