



Junior doctors involved in providing supplementary teaching outside that provided by your firm should ensure that they have discussed their plans with the undergraduate tutor (of site sub dean at the three central sites) to ensure: the teaching is appropriate; that there is a senior clinician with overall supervision responsibility for the teaching; that the planned teaching does not take students unnecessarily away from the wards and that it does not conflict with established teaching. It is also important that teaching is made available to all students attached to that firm. But that they understand that attendance at these teaching sessions is voluntary. It must be made clear to students that missing scheduled teaching or clinical commitments to attend additional teaching is completely unacceptable. It is anticipated that the vast majority of teaching provided will not require any additional room bookings or admin support however if you do anticipate the need for a room or some additional paperwork this should be discussed with the UG tutor or site sub dean when you are first planning this teaching. Please remember that there may be costs associated with rooms and AV equipment use especially after hours.

Focus of Teaching

Supervising history taking & clinical examination and encouraging clinical reasoning should form the majority of teaching activity. Remember that these students are training to be practitioners therefore teaching should be based on patients, cases or symptoms: it is much more useful for the learner to discuss the breathless patient and then apply this to a patient with breathlessness than to teach about pulmonary fibrosis. Students also need to learn about diagnosis and management. Teaching in the clinical setting is also useful for a range of other skills such as data interpretation, communication skills and considering ethical and legal dilemmas. It is an excellent place for junior doctors to role model good interprofessional working and patient centred care. If you take on additional teaching you need to be aware of the

External and commercial courses

The medical school does not endorse any external or commercial courses and has very clear guidance in this area: <https://www.ucl.ac.uk/medicalschoo/urrent-students/faqs/#commercial>

It is important that you have read this guidance before you consider involvement in such activities.

EXTERNAL AND COMMERCIAL COURSES

The Medical School does not endorse courses offered free or commercially by Foundation trainees or by UCL graduates or by other non-UCL staff as these courses are outside the School's academic processes and may undermine the proper training and preparation within the MBBS curriculum for Medical School examinations. The use of UCL or Medical School premises for any such courses is discouraged and UCL staff are advised not to endorse these courses. Foundation doctors wishing to contribute to medical education beyond that described in the *Medical School Guidance for Foundation Years Doctors' contribution to the MBBS Programme* are advised to contact Dr Deborah Gill within the Division of Medical Education for guidance on how to achieve this within the clinical setting. Foundation trainees and UCL students and graduates are advised that all examination materials are UCL copyright and any unauthorised use or disclosure of examination materials to a third party, including the transcription of verbal reports from examination candidates, whether for commercial gain or otherwise, are regarded as a breach of copyright and intellectual property rights.

If bookings for external or commercial courses are accepted on UCL premises, the following conditions apply:

- users must be made aware of UCL's policy on external bookings and courses which clearly prohibits such courses from claiming any connection or affiliation with the College
- the costs of using UCL resources including UCL support staff must be met
- advertising is not permitted through the Medical School
- courses must be available to all students

Dr Deborah Gill, Division of Medical Education
On behalf of the Quality Assurance Unit, UCL Medical School
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