



UCL

25 November 2021

Week@UCL for week ending 5 November. It was reported that this had been done but the Trade Unions requested that regular reminders be issued on asbestos awareness. The Head of Safety Governance and Risk agreed to consider this.

15.3 Regarding minute 3.5: produce a checklist of what staff using a room should do in the event of ventilation failure; staff should call the Estates Customer Helpdesk to report the fault as all ventilation faults would be prioritised.

15.4 Regarding minute 3.6: check the content of the current version of the UCLH risk assessment in terms of mental health; the UCLH individual health risk assessment did not cover mental health.

15.5 Regarding minute 10.3: take requests for a stand-alone reminder email to staff and students on taking two lateral flow tests and an aide-memoire for Heads of Departments and Professional Services leads on the same subject to Communications and Marketing. UCL would continue to recommend the existing safety measures to stop the spread of Covid-19; Communications and

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from the Institute of Education but this related to visits to schools rather than events at the Institute. The Convenor was happy to pursue the matter but noted that any such events had already occurred. School events/visits would be reviewed next term to align with government guidance changes or when more data was available on the new Covid-19 variant].

15.10: Regarding minute 11.1: include where the Trade Unions disagreed with the Committee in future health and safety annual reports. It was agreed that the annual report would include only the instances where the Trade Unions specifically requested the minuting of their disagreement with the Committee.

Part II: Strategic Items for Discussion

16 Covid-19 update

16.1 The Convenor

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22.2 The Committee approved the objectives.

23 Any other business

23.1 An update would be provided at the next meeting on the servicing of Automated External Defibrillators (AEDs) on the UCL estate.

23.2 It was agreed that the review of rest and eating facilities that was postponed due to the pandemic would be added to a future WHSC meeting agenda and would be included in the Estates strategy.

The meeting finished at 12.20 pm

Jon Blackman

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