

41. RIGEC Sub-committee structure (Paper 5- 17)

41.1. The Director of RIGE Governance and Delivery introduced the paper setting out proposals to restructure RIGEC's sub-committees for more effective decision-making. The key points made were:

- a. RIGEC currently had a number of sub-committees and it was proposed to simplify the structure to make its decision-making easier and more transparent.
- b. Discussions had been held with the Chairs of those sub-committees that were proposed to be dissolved and it would be important to ensure any of their ongoing work and planned activities were captured under the revised structure.
- c. Subject to RIGEC approval, further detailed work would be taken forward on developing the proposed terms of reference and membership for the remaining sub-committees.

41.2. The following points were raised in discussion:

- a. Members noted that it was intended that innovation and enterprise as well as global matters would fall under the RIGE Operations Committee (RIGE-OC) in the revised structure moving forward.
- b. It was intended that RIGE-OC would focus on operational matters rather than strategic matters.
- c. The Chair was keen for RIGE to work with the Life and Medical Sciences and BEAMS Research and Innovation (R&I) Boards to share critical views. The BEAMS Board had proved very successful and allowed for its Vice-Deans to share information but it was not a decision-making body.
- d. The Chair noted that committees were not the only vehicle to be used to share views and that consideration should

42. New UCL Code of Conduct for Research (Paper 5-18)
 - 42.1. The Research Policy and Governance Officer introduced the report from the UCL-wide consultation of the draft version of the new UCL Code of Conduct for Research. The key points made were:
 - a. A UCL-wide survey of the Code had been undertaken and the feedback received had been shared with the Advisory

- d. In terms of communications and compliance, there were some 50 policies listed in the Code and it was unrealistic to expect staff and students to read all of those.
- e. Concerns were raised about the distinction between “you must” and “you should” and it was proposed that this wording be revisited as part of the living document.
- f. It was emphasised that the Code did not create a new set of musts as those were already in place.
- g. It was also suggested that the Code should cross reference to the relevant core policy and use the same language as that in the policy itself.
- h. It was proposed that implementation of the Code be overseen by RIGE-OC and that consideration be given to monitoring compliance with the Code.

42.3. RIGEC:

- a. Approved the revised version of the UCL Code of Conduct for Research.
- b. Agreed that implementation of the Code be overseen by RIGE-OC and that consideration be given to monitoring compliance with the Code.

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each year; negotiated and set up 1500 new awards each year; and negotiated and placed 3200 contracts per annum.

- b. To enable research, RIS had five levels of service activity with transactional processes at level 1 and strategy and policy at level 5.
- c. RIS was building up the support for research related and innovation activity. This would include the creation of a new team to manage and have oversight of key audit, assurance and compliance activities relating to research and innovation activity across UCL.
- d. RIS would be reorganised into 4 teams of Award Services; Contract Services; Planning, Insight and Implementation; and Compliance and Assurance. The new structure would be in place with effect from 1 July 2022.
- e. A programme of engagement was underway to minimise the disruption to staff.

45.2. The following points were raised in discussion:

- a. RIGEC expressed its support to the Executive Director for all her work in leading the current activities within RIS.
- b. RIGEC also noted the increased workload for RIS in terms of research contracts given the volume received from the Life and Medical Sciences areas.

46. Confidential: Research Integrity Training Update (Paper 5 -21)

46.1. Exempt from publication, please see confidential minutes.

46.2. Exempt from publication, please see confidential minutes.

Part III: Other Business for Approval or Information

47. UCL REF2021 Results (Paper 5- 22)

47.1. RIGEC received the report on UCL's REF2021 Results.

48. Confidential: UCL- Russia & Belarus: Research, Innovation and Education Partnerships (Paper 5-23)

48.1. Exempt from publication, please see confidential minutes.

49. UCL Funding Allocation

49.1. Under “Any other business” it was noted that the letter on UCL’s UKRI GCRF and Newton Funding Allocation 2022/23 had been circulated to RIGEC for information yesterday.

50. Date of the next meeting

50.1. The next meeting of RIGEC would take place on Thursday 21st July 2022 at 10:00am and be fully hybrid in the Council Room.

Ms Rachel Port, Governance Manager: Research Integrity, Secretariat, Office of
General Counsel
August 2022