



1.1 **Received** – the constitution and 2017-18 membership and terms of reference of HSC.

1.2 At the request of the Trade Union Safety Representatives it was agreed to remove the word 'management' from and add the words 'wellbeing of staff and students' to the second bullet point so that it reads:

'To set objectives, standards and targets to improve health, safety and wellbeing of staff and students.'

ACTION: Paul Stirk

2 **MINUTES OF THE MEETING OF 18 JULY 2017**

2.1 **Approved** – the Minutes of the HSC meeting held on 18 July 2017 [HSC Mins 31-41, 18.07.17].

3 **MATTERS ARISING FROM THE MINUTES**

<p style="text-align: center;">Matters for discussion</p>
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4 **REST AND EATING FACILITIES FOR STAFF**

[PAPER 1-03 (17-18)]; [HSC Minute 34, 18.07.17]

importance of the need for earlier intervention in improving the chance of survival for a victim of a heart attack.

- 6.3 The Head of Safety stated that the current UCL policy on AEDs does not prevent any department purchasing them on the basis of a risk assessment and that the policy was fit for purpose.
- 6.4 The Director of Occupational Health and Wellbeing agreed with the Head of Safety, adding that the cost of purchase and maintenance of AEDs was relatively high and that investment in mental health would be a higher priority at present.
- 6.5 The Convenor requested that the Head of Safety investigate the level of provision of AEDs in other equivalent London universities and bring the results to the next meeting of HSC for a reconsideration of this matter.

ACTION: Paul Stirk

7 **T100 UPDATE**
[PAPER 1-06 (17-18)]

- 7.1 **Received** – the above report.
- 7.2 The Deputy Head of Safety gave an overview of the plans for the Target 100

10.1 **Received** – a report summarising the main activities and developments within the purview of HSC since the last report to Council in October 2015.

10.2 The asbestos classification plan and its findings would be discussed at the next HSC. **ACTION: Andrew Grainger**

10.3 **Approved** – the above report.

11 **DATE OF NEXT MEETING:**

11.1 23 January 2018 at 2.15 pm

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31 October 2017