

## Health and Safety Committee

Covid-19 Meeting

23 November 2020, 11.30am

### Minutes

#### **Present Members:**

Ms Fiona Ryland, (Convenor)

Dr Matthew Blain, Executive Director of Human Resources

Miss Hayley Boakes

Ms Sandra Bond

Dr Theo Bryer

Ms Sonia Buckingham

Mr Colin Byelong

Dr Alun Coker

Miss Yasmeen Daoud

Dr Rachel Hadi-Talab

Mr Keith Harvey

Ms Tansy Jones

Mr Brian Kavanagh

Mr David Ladd

Dr Matt Lougher

Mrs Eira Rawlings

Mr Paul Stirk, Head of Safety

Ms Joanne Tapper

#### **Attendees:**

Mr Ian Dancy

Mr Duncan Palmer

Prof Irene Petersen

Ms Karen Smith

23 November 2020

**Apologies:**

Mr Max Hill, Director of Workplace Health

Ms Carol Paige

Mrs Hayley Ramsay, Deputy Head of Safety

**Part I: Preliminary Business**

**25 Minutes**

25.1 The Health and Safety Committee (HSC) approved the minutes of the meeting held on 6 November 2020 with an amendment at 20.1 to 'all potential contacts (where a contact is defined as someone who has been in the same room or teaching space as a positive case).'

**26 Matters Arising (Paper 4-17)**

26.1 Arising from minute 114.2, report to the Committee findings regarding adherence to cleaning service level agreements from Covid-19 Assurance audits. The assurance inspections update report would be brought to the next meeting as more detailed analysis was required.

26.2 In response to the two matters arising from minute 20.1 and that from minute 23.3, all regarding requests to the Public Health Advisory Panel (PHAP) to inform potential contacts (as above) and for asymptomatic testing, the requests would be added to the formal agenda at the next available weekly meeting of PHAP and the relevant minute would be shared at the subsequent HSC. The Trade Unions requested that the full minutes of the PHAP meetings be available to the HSC.

26.3 Arising from minute 21.4, obtain an overview of the number of students who

23 November 2020

Students are invited to take two lateral flow tests, three days apart, then have a confirmatory PCR test if they test positive with the lateral flow device.

**28 Improving riskNET incident sign-off rates (Paper 4-18)**

28.1

23 November 2020

**31 Items for discussion from the Trade Unions (Paper 4-21)**

31.1 The Trade Unions stressed the importance of making students aware that a negative result from a rapid test was not a 'freedom pass' and recommended testing for potential contacts of those who test positive in the rapid tests.

23 November 2020

**32 End of term/new term plans (Paper 4-22)**

32.1 The Director, Sustainability, presented the paper that was endorsed by the Education and Operations Delivery Group (EODG) on 18 November. The paper detailed the planning work for the end of term and the winter break, in particular how UCL should support students to return home safely at the end of term 1; ensure that adequate services were in place for those students who remain in London over the winter break; and enable students to return for term 2.

**33 Any other business**

33.1