

Health and Safety Committee

Covid-19 Meeting

4 June 2020, 3.00pm

Minutes

Present Members:

Ms Fiona Ryland, Chief Operating Officer (Convenor)
Dr Matthew Blain, Executive Director of Human Resources
Miss Hayley Boakes
Ms Sandra Bond
Ms Theo Bryer
Mrs Sonia Buckingham
Mr Colin Byelong
Dr Rebecca Caygill
Dr Alun Coker
Ms Sheila Curtis
Ms Francesca Fryer, Director of UCL Estates
Dr Rachel Hadi-Talab
Mr Keith Harvey
Mr Max Hill, Dired7es

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Attendees:

Prof Claire Carmalt

Mr Andy Minnis

Ms Deb Nichols

Mrs Kuen Yip Porter

Apologies:

Mr Brian Kavanagh

Part I: Preliminary Business

47 Minutes

47.1 The Health and Safety Committee (HSC) approved the minutes of the meeting held on 20 May 2020.

47.2 The risk assessment wording regarding self-isolation would be amended to match

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48.4 This had been done.

48.5 Arising from minute 43.1, provide a list of trade union health and safety representatives to the Employee Relations Team in Human Resources.

48.6 This would be done shortly.

Part II: Strategic Items for Discussion

49 Covid 19: UCL status update

49.1 The convenor highlighted the planning for the pilot schemes where small numbers of staff could begin returning to work in selected buildings on campus, starting from the week beginning 1 June.

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all to follow the clear, managed process for building access would be included in the next operations communication.

52 Any other business

- 52.1 If the trade unions were to submit a paper on workload to the next meeting, the Convenor would arrange for relevant management representatives to be invited to contribute to the discussion.

The meeting finished at 3.50pm