

## FINANCE COMMITTEE

Tuesday 27 January 2015

### MINUTES

*PRESENT:*

Mr Simon Melliss (*Chair*)

Professor Michael Arthur  
(*President and Provost*)  
Mr Ven Balakrishnan  
Dr Stephanie Bird  
Dr Ben Booth  
Dr Liam Graham

Dame DeAnne Julius  
Dr Gill Samuels  
Professor Alan Smith  
Mr Richard Smothers  
Professor Alan Thompson  
Ms Sarah Whitney

*In attendance:* Ms Nicola Arnold (Director, Financial Control and Analysis); Mr Jack Foster [for Minute 43]; Mr Andrew Grainger (Director of UCL Estates); Mr Phil Harding (Director of Finance and Business Affairs); Ms Valerie Hogg (Director, Financial Planning and Strategy); Mr Omar Khan (Student Observer); Mr Rex Knight (Vice-



<b>Matters for discussion</b>
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33

[APPENDIX FC 3/24 (14-15)]

- 33.1 **Received:** The UCL Financial Update, January 2015. This provided a forecast of the financial results for 2014-15 based on actuals for four months of the financial year to 30th November 2014.
- 33.2 s forecast operating surplus was £35.1m, compared to a budget of £44.4m. The shortfall of £9.3m was largely the result of three contributory factors:
- A core contribution shortfall in the School of Life and Medical Science (SLMS) of £5.8m, arising principally as a result of student under-recruitment (both UG and PGT) and a lower projection for research overhead recovery;
  - A fall in HEFCE income, notified post budget, of £2.6m arising from HESES reconciliation and QR audit exercises;
  - Forecast overspend in Professional Services of £0.9m, arising in Estates (additional lease costs), ISD (project costs) and Student and Registry Services (higher expenditure on student bursaries).
- 33.3 Finance Committee discussed the action being taken to ensure that the original budget surplus would be achieved. The intention remained to recover the shortfall and deliver the budgeted surplus. Various measures had been agreed with the SLMS Deans and the Professional Services Directors including curtailing non-essential expenditure, delaying staff recruitment and, where possible, driving up income for the remainder of the year. Performance was being monitored on a monthly basis.
- 33.4 The Director of Financial Analysis and Control had assumed responsibility full-time for SLMS this financial year and the Director of Finance and Business Affairs was routinely attending the School Executive Group. Professional Services Directors had committed to plans to recover the £0.9m overspend. It was



36 **TERRORISM INSURANCE**  
[APPENDIX FC 3/28 (14-15)]

- 36.1 **Received:** A report on Terrorism Insurance arrangements, with a note on other options for covering the risk and what was available in the insurance market.
- 36.2 A question was raised about the possibility of UCL negotiating with its current terrorism insurance provider to raise the excess. It was agreed to approach the insurance provider again concerning this matter.

<p style="text-align: center;"><b>Matters for approval or information</b></p>
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37  
[APPENDIX FC 3/29 (14-15)]

- 37.1 **Received:** An updated Authorised Bank Signatories List.

**RESOLVED**

- 37.2 **That the updated Authorised Bank Signatories List at FC 3/29 (14-15) be approved.**

38  
[APPENDIX FC 3/30 (14-15)]

- 38.1 **Received:** A proposal to move a Wolfson House to an Interim Data Centre(o)23(l)26ETBTd.85 t25143005760nk

40 **HERE EAST**  
[APPENDIX FC 3/32 (14-15)]

- 40.1 **Received:** The proposal for the lease and fit out of space on the North Park of Queen Elizabeth Olympic Park.