

3A.2 The proposal for the refurbishment of the Wolfson Teaching Laboratories in the School of Pharmacy, which had been approved by EMC at its last meeting, would be submitted to FC for approval in due course once further work had been undertaken.

3B Guidance for faculties on the preparation of business cases to support submissions to EMC [EMC Min. 63.7, 5.6.13]

Noted:

3B.1 Guidance for faculties on the preparation of business cases to support submissions

- There was also a need to improve institutional-level evaluation of School and Faculty plans to ensure that together they would enable UCL to meet its overall strategic objectives.
- It was proposed that there should be greater academic representation on the group that was developing the Strategy.
- Scheduling of committee business should ensure that there is sufficient time for senior managers (*ie* the Vice-Provosts and Deans) to discuss and consider the academic implications of estates- or estates-funding-related issues before concrete proposals are agreed and submitted to FC and to Council.
- The Provost noted that he intends to review UCL's current academic and financial planning processes, to ensure that UCL has in place a robust and integrated planning process which will enable proper evaluation of Faculty and School plans to be undertaken, in order to ensure that those plans deliver sustainable academic development over the long term.

RESOLVED:

- 4.5 That EMC welcome the report at EMC 1-2 (13-14).

[ACTION: Phil Harding – to note]

5 DIRECTOR'S REPORT

Received:

- 5.1 The above report at EMC 1-3 (13-14), presented by the Director of Estates.

Reported:

- 5.2 It was anticipated that more detailed reports on the New Student Centre, Wates House, and the Wilkins Complex and Wilkins North Terrace would be submitted to the next meeting of EMC.

Discussion:

- 5.3 During EMC's discussion of the Director's report, the following points were noted:

- The critical importance of the refurbishment of the Kathleen Lonsdale Building for maintaining current academic research and other activities within a number of the MAPS departments was noted.
- While UCLHT was competing with UCL for space within the local area, there were also potentially attractive opportunities for UCL and UCLHT to collaborate on estates-related matters to their mutual benefit.
- On the issue of the Gower Place Practice, it was noted that the partners are in negotiation with the University of London about moving to the University of London Union building in 2014-15.
- Different views were expressed as to the recent publicity relating to New Hall in Caledonian Road. Whilst it was recognised that UCL had not had complete control over the design of the facade of the building, it was agreed that, in future, UCL

should give consideration to the reputational implications of building design-related issues. The Director of Estates reminded EMC that an outline proposal for a peer review-based, design review panel had been submitted to the Committee at the end of last year. Since then, the opportunity had arisen for UCL to seek advice from CABE and they had been involved in the design of the New Student Centre. It was agreed that mechanisms for ensuring peer review of major projects should be kept under review. The Dean of the Faculty of the Built Environment noted that relevant colleagues from his Faculty would be willing to be consulted informally on project design issues.

RESOLVED:

- 5.4 That EMC welcome the report at EMC 1-2 (13-14).

[ACTION: Andrew Grainger – to note]

Matters for Approval

6 CATERING CONTRACT REVIEW

Received:

- 6.1 The above paper at EMC 1-4 (13-14), relating to the granting of a new contract for catering and hospitality services following the ending of the current contracts in January 2014.

RESOLVED:

- 6.2 That EMC approve the paper at EMC 1-4 (13-14).

[ACTION: Andrew Grainger – to note]

Matters for Information

7 GOWER STREET HEAT AND POWER – SETTLEMENT OF DISPUTE

Noted:

- 7.1 The above report at EMC 1-5 (13-14).

8 HS2 AND EUSTON LOCAL PLAN REPRESENTATIONS

Noted:

- 8.1 The above report at EMC 1-6 (13-14).

9 ESTATES PORTFOLIO SERVICES

Noted:

- 9.1 The above report at EMC 1-7 (13-14).

10 CAPITAL PROJECTS DASHBOARD

Noted:

- 10.1 The above report at EMC 1-8 (13-14).

11 ESTATES APPROVAL COMMITTEE – MINUTES AND DECISIONS

Noted:

- 11.1 Minutes of the most recent meeting of the EAC at EMC 1-9 (13-14).

12 DATE OF NEXT MEETING

Noted:

- 12.1 The next meeting will be on **Wednesday 30 October 2013** at **8.30am** in the **Council Room**.