

ESTATES MANAGEMENT COMMITTEE

Meeting held on Wednesday 15 June 2016
At 8.30 a.m. in the Council Room

MINUTES

Present:

Professor Michael Arthur (Chair)
Ms Wendy Appleby
Dame Nicola Brewer
Professor Nick Brook
Dr Celia Caulcott
Dr Mike Cope
Professor Mark Emberton
Professor Mary Fulbrook
Dame Hazel Genn
Mr Andrew Grainger
Mr Phil Harding
Professor Graham Hart
Mrs Lori Houlihan
Mr Rex Knight
Professor David Lomas
Professor Alan Penn
Professor David Price
Professor Geraint Rees
Mr Tom Rowson
Professor Anthony Smith
Mr David Smith
Mr Mark Sudbury
Professor Alan Thompson
Professor Nigel Titchener-Hooker
Professor Jo Wolff

Apologies for absence were received from Dr Paul Ayris, Professor Andrew Brown, Mr Simon Cane, and Mr Nigel Waugh.

In attendance: Mr Mark Cranmer (for Items 6, 7&8), Ms Sian Minett (for Item 6), Mr Ben Meunier (for Item 7), Dr Marguerite Nolan (Committee Secretary), and Mr Martin Walsh (for Items 4&5).

1. MINUTES OF THE MEETING HELD ON 17 FEBRUARY 2016

- 1.1 **Approved:** The Committee approved the Minutes of the meeting of the Estates Management Committee held on 17 February 2016.

2. MATTERS ARISING FROM THE MINUTES

WATES HOUSE RE-NAMING (Minute 7, EMC 21 October 2015)

- 2.1 **Noted:** The Development and Alumni Relations Office (DARO) had advised that the Wates family had confirmed that they were happy for UCL to rename Wates House as 22 Gordon Street. To recognise their support over the years, it had also been confirmed that a plaque would be placed in the new building, which would read *On this site stood Wates House, 1974-2016, built with generous support from the Wates family to house UCL's School of Environmental Studies.*

3. CHAIR'S ACTION

EMC 3-1 (15-16)

Lease Renewals for 5th and 6th Floors, 90 Tottenham Court Road

- 3.1 **Noted:** The report on EMC C@A&ion taken to approve the lease renewals for the 5th and 6th floors, 90 Tottenham Court Road as set1 16894(o)13(fu)-4()-4(a)13()-4()]TJETBT1 0 0 1 343.6

13. HATTER INSTITUTE LEASE AND EASTMAN DENTAL INSTITUTE RENT REVIEW **EMC 3-11 (15-16)**

13.1 **Considered:** The Committee considered the proposal for the Hatter Institute Lease and the Eastman Dental Institute Rent Review as set out at EMC 3-11 (15-16).

13.2 **Resolved:** The Committee resolved that the Hatter Institute Lease and the Eastman Dental Institute Rent Review proposal be submitted to the Finance Committee for approval at its meeting on 5 July 2016.

14. HEATING, COOLING & VENTILATION POLICY **EMC 3-12 (15-16)**

There was not sufficient time to consider this item at this meeting. This item would be discussed at an additional meeting of the EMC on 29 June 2016.

Matters to Note and for Information

15. ESTATES, FACILITIES & INFRASTRUCTURE UPDATE **EMC 3-13 (15-16)**

15.1 There was not sufficient time to consider this item at this meeting. It was noted that this item would be considered by the EMC in the autumn term 2016.

16. MINUTES OF THE CPSC HELD ON 7 APRIL 2016 AND 1 JUNE 2016 **EMC 3-14a&b (15-16)**

16.1 **Noted:** The Minutes of the Capital Programme Sub Committee meetings held on 7 April and 1 June 2016.

17. DATES OF MEETINGS OF THE EMC IN 2016-17

17.1 **Noted:** That meetings of the Estates Management Committee would be held on the following dates in 2016-17:

- Wednesday 5 October 2016 at 10.00 a.m.
- Wednesday 15 February 2017 at 10.00 a.m.
- Wednesday 14 June 2017 at 10.00 a.m.

18. ANY OTHER BUSINESS

Additional Meeting of the EMC to be held on 29 June 2016

18.1 **To Note:** An additional meeting of the EMC was held on 29 June 2016 at 9.30 a.m. to discuss the unfinished parts of the EMC agenda of the meeting held on 15 June 2016.