LONDON'S GLOBAL UNIVERSITY

EDUCATION COMMITTEE

13 October 2016

M I N U T E S

Present:
Professor Anthony Smith (Chair)
Ms Mehjabin Ahmed; Dr Tracey Allen; Ms Wendy Appleby; Dr Simon Banks; Ms Halima Begum; Mr Mark Crawford; Dr Caroline Essex; Dr Julie Evans; Professor Dilly Fung; Dr Clare Goudy; Ms June Hedges; Dr Arne Hofmann; Dr Christine Hoffmann; Ms Blathnaid Mahony; Dr Helen Matthews; Professor Tim McHugh; Mr Derfel Owen; Professor Norbert Pachler; Dr Mike Rowson; Dr Hazel Smith; Dr Fiona Strawbridge; Ms Olga Thomas; Professor Angie Wade.

In attendance: Mr Kurtis Bell for item 7; Mr Simon To for item 8; Ms Lizzie Vinton (Secretary).

Apologies were received from: Dr Ben Clifford; Dr Caroline Essex; Dr Julie Evans; Professor Dilly Fung; Professor Eva Sorensen; Ms Susan Ware.

Key to abbreviations	
AC	Academic Committee
ARQASC	Academic Regulations and Quality Assurance Sub Committee
ASER	Annual Student Experience Review
CALT	Centre for Advancing Learning and Teaching
EdCom	Education Committee
HER	Higher Education Review
NSS	National Student Survey
PGT	Taught Postgraduate
PGR	Postgraduate Research
PMAP	Programme and Module Approval Panel
QAA	Quality Assurance Agency
SED	Self Evaluation Document
SRS	Student and Registry Services
SSCC	Staff-Student Consultative Committee
StAR	Student Academic Representative
TEF	Teaching Excellence Framework
UCLU	UCL Union

PART I: PRELIMINARY BUSINESS

---

1 TERMS OF REFERENCE, CONSTITUTION AND MEMBERSHIP 2016-17

1A.1 **Agreed -** The Education Committee TOR, constitution and membership 2016-17 at EDCOM 1-01 (16-17).

1A.2 EdCom welcomed the following new members:

- Ms Halima Begum, UCLU Education & Campaigns Officer

- Ms Mehj Ahmed, UCLU Welfare & International Officer
- Mr Mark Crawford, UCLU Postgraduate Students' Officer
- Dr Tracey Allen, Institute of Education
- Ms Blathnaid Mahony, Medical Sciences
- Dr Ben Clifford, new Academic Board nomination
- Professor Eva Sorensen, new Academic Board nomination
- Professor Angie Wade, new Academic Board nomination

1B   **Approved** – The Academic Partnerships Review Group TOR, constitution and membership 2016-17 at <u>EDCOM 1-02 (16-17)</u>.

1C   **Approved** - The Academic Regulations and

scheme, improving the processes for student complaints and appeals, embedding the new Personal Tutoring Policy and generic learning outcomes for interim qualifications, and improving the student experience of assessment and feedback.

5.4 **Approved** – the UCL Action Plan in response to the QAA HER report.

6   NATIONAL STUDENT SURVEY 2016 REPORT

7.3   EdCom thanked the pilot programmes for the hard work which had gone into the project, recognising the significant workload for academic and professional staff. One pilot faculty reported a wide-spread recognition of the substantial benefits for students, who did not have to wait a year to resit, but highlighted the difficulties for staff, particularly when the summer was often the only opportunity for many to take leave. The introduction of the new Extenuating Circumstances policy had also been of great benefit to students but had again increased staff workloads. The faculty reported very positive feedback from UG students, but noted that uptake had been lower for PGT programmes, perhaps because students wanted to complete their dissertations before resitting taught modules. Other faculties had raised concerns about increasing the workload of students who might already be struggling, however it was also noted that late summer resits would be particularly beneficial for students wishing to progress to further study, work or professional accreditation without a year's delay, and for Tier 4 students, who would be able to resit within their visa period.

7.4   For 2016-17, faculties had

discussions over the next 12 months with a view to reporting back in the next ASER cycle.

12 EDCOM ANNUAL REPORT TO ACADEMIC COMMITTEE

12.1 **Received** – the paper at EDCOM 1-14 (16-17).

12.2 The Chair noted the substantial amount of work which EdCom had achieved during 2015-16. The report would be received at AC on 8 November.

13 SPECIAL AND AEGROTAT PROVISIONS PANEL REPORT 2015-16

13.1 **Received** – the report at EDCOM 1-15 (16-17).

14 APPROVAL OF NEW PROGRAMMES OF STUDY

14.1 **Approved** – the programmes recommended for approval by PMAP at EDCOM 1-16 (16-17).

15 MINUTES OF SUB COMMITTEES AND WORKING GROUPS

15A **Approved** – the Minutes of the Academic Partnerships Review Group held *19 July 2016* at EDCOM 1-17 (16-17).

15B **Approved** – the Minutes of the Academic Regulations and Quality Assurance Sub Committee held *13 May 2016, 31 May 2016* and *5 July 2016* at EDCOM 1-18 (16-17), EDCOM 1-19 (16-17) and EDCOM 1-20 (16-17).

15C **Approved** – the Minutes of the Programme and Module Approval Panel held *29 June 2016* at EDCOM 1-21 (16-17).

15D **Approved** – the Minutes of the Quality Review Sub Committee held *19 May 2016* and *5 August 2016* at EDCOM 1-22 (16-17) and EDCOM 1-23 (16-17).

16 ANONYMISED SUSPENSIONS OF REGULATIONS REPORT

16.1 **Approved** – The suspensions of regulations at EDCOM 1-24 (16-17).

17 DATES OF NEXT MEETINGS:

6 December 2016, 11.00 – 1344 329 446.59 43.92 rh03H