EDUCATION COMMITTEE

2 March 2017

M I N U T E S

Present:
Professor Norbert Pachler (Acting Chair)
Ms Mehjabin Ahmed; Dr Tracey Allen; Ms Wendy Appleby; Dr Simon Banks; Ms Halima Begum; Dr Ben Clifford; Dr Caroline Essex; Dr Julie Evans; Professor Dilly Fung; Dr Clare Goudy; Ms June Hedges; Dr Arne Hofmann; Ms Blathnaid Mahony; Dr Helen Matthews; Mr Derfel Owen; Dr Mike Rowson; Dr Hazel Smith; Professor Eva Sorensen; Dr Fiona Strawbridge; Ms Olga Thomas; Ms Susan Ware.

In attendance: Mr Simon To for item 5; Ms Lizzie Vinton (Secretary).

Apologies were received from: Professor Anthony Smith (Chair); Mr Mark Crawford; Ms Judith Hillmore; Dr Christine Hoffmann; Professor Tim McHugh; Professor Angie Wade.

Key to abbreviations	
EdCom	Education Committee
MAPS	Faculty of Mathematical and Physical Sciences
NSS	National Student Survey
REF	Research Excellence Framework
SDS	Student Disability Services
SITS	UCL Student Information System
SSCC	Staff-Student Consultative Committee
SRS	Student and Registry Services
StARs	Student Academic Representatives
StEC	Student Experience Committee
TEF	Teaching Excellence Framework
UCLBE	UCL Board of Examiners
UCLU	UCL Union
UCU	University and College Union

PART I: PRELIMINARY BUSINESS

congratulated UCLU on a successful education conference which demonstrated the excellent work put in place for development of the vision and work going forward.

37.3   Members considered the StARs Mid Term Report which reported on activity until the end of January 2017. Members were encouraged to see that the number of StARs continued to grow and coverage of SSCCs was now just short of 100%. The percentage of training take up had also grown significantly with the percentage of StARs trained by this point in the year back to 2014-15 levels. It was noted that more refined metrics were being developed for the annual report which would include level and year of study, and whether StARs are attending SSCCs.

37.4   The report also included a list of issues through monitoring of SSCC minutes to give an indication of emerging trends being discussed by students and staff at programme level. Issues were assessed and coded in terms of positive, neutral or negative within defined categories and expressed as a percentage of all comments for that category. It was noted that IT platforms,

38.6   **Agreed** . that Faculties would consider the policy and feedback their responses for the June meeting of Education Committee.

39   ASSESSMENT REVIEW PROJECT UPDATE

39.1   **Received** . a progress report on the UCL Assessment Review project <u>EDCOM 3-07 (16-17)</u>

39.2

of the 2012 fee regime. It was suggested that collection of these fees was more costly than the income generated by the fees themselves. It was noted that resources would be available on Moodle for resitting students and confirmed that the policy to condone failed marks before resit would be introduced in 2018-19.

41   SPECIAL EXAMINATION ARRANGEMENTS DEADLINES

41.1   **Received**