



**The process for considering an application for additional time**

Additional time can be authorised by the Programme/Pathway/Subject Leader;  
appropriate Head of Academic Department;  
by the Pro-Director: Teaching, Quality and Learning Innovation;  
Notification of whether or not your application for additional time has been approved will be conveyed to you in writing by the Programme Administrator normally no later than one week before the original deadline.

**Teaching Experience**

Deferral of teaching experience may be considered under certain circumstances, for