



## UCL Academic Manual

### Chapter 8: Derogations and Variations

#### UCL Institute of Education (IOE)

# UCL IOE Professional Certificate, Graduate Certificate and Graduate Diploma Regulations 2016-17

*Effective from 1 September 2016 for new and continuing students.*

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#### 1.1.1 Introduction

- 1 These Regulations govern the conduct and award of Professional Certificates, Graduate Certificates and Graduate Diplomas.
- 2 These Regulations are made subject to the *UCL Academic Manual*, the *IOE Assessment Regulations for Students 2016-17* and any other appropriate regulations, policies or procedures of UCL.
- 3 Terms used in these Regulations have the meanings assigned to them, where the context so permits, by the *IOE General Academic Regulations 2016-17*.

#### 1.1.2 Admission

- 1 The regulations governing the admission of students to UCL are defined in the *UCL Academic Manual, Chapter 1: Admissions, Registration and Student Conduct*. The requirements for individual programmes are set out in the UCL Prospectus.



- 3 Students will be eligible for assessment only in those courses for which they are formally registered.
- 4 In exceptional circumstances, students may be granted special consideration due to extenuating circumstances as defined in the *UCL Academic Manual*.
- 5 Students who do not have authorised extenuating circumstances (permission for an extension, deferment or notice of withdrawal) and who do not submit to assessment at the proper time will normally be recorded as absent from it and this will count as an attempt.
- 6 A candidate who does not at his or her first entry satisfy the examiners in the formal assessment, shall have one opportunity to resit each component and will be given deadlines for the resubmission of work for formal assessment or of

