

UCL Academic Manual 2024-25
Chapter 10: Short Course Framework
Annex 10.1

UCL Summer School

Programme Regulations

Table of Contents

1. Introduction	2
2. Admissions, Registration and Conduct.....	2
2.1 Applying for entry	2
2.2 Entry Requirements.....	3
2.3 English Language Requirements.....	3
2.4 English Language Skills for Academic Purposes.....	3
2.5 Registration.....	3
2.6 Attendance Requirements	4
2.7 Student Conduct	4
2.8 Complaints Procedure.....	5
3. UCL Summer School Credit Framework and Recognition	5
3.1 Award of Credit	5
3.2 Recognition of Credit.....	5
4. Assessment Regulations.....	6
4.1 Marking and Assessment	6
4.2 Reassessment	6
4.3 Extenuating Circumstances.....	6
4.4 Board of Examiners.....	7
4.5 Publication of Results.....	7

1. Introduction

1.1. The UCL Summer School is a suite of modules from across UCL offering a credit-bearing short course for students who have completed at least one year of activity at undergraduate level in Higher Education.

1.2. vacation. Students may undertake one module in each session. Students may undertake one session on its own or can apply to undertake both sessions for a more expansive experience.

1.3. Successful completion of one Summer School module leads to the award of 15 UCL academic credits. The Summer School programme does not lead to a UCL qualification and credits may not be counted towards a UCL qualification.

1.4. Short Course Regulatory Framework (Chapter 10 of the UCL Academic Manual), and Summer School students are considered by UCL to be Associate Students, as defined in the Framework.

1.5. These Programme Regulations provide supplemental regulatory information in Short Course Regulations for the delivery and support of students registered on the Summer School.

1.6. These Regulations should be read in conjunction with the [Summer School Student Terms and Conditions](#).

2. Admissions, Registration and Conduct

2.1 Applying for entry

2.1.1 Individual applications for the Summer School must be made through the [online application form](#) by the published application deadline.

2.1.2 Applications made after the deadline cannot be guaranteed consideration by UCL but may be considered at the discretion of the Head of the Summer School subject to availability of places.

2.1.3 UCL will not accept applications for deferred entry to the Summer School. Applicants must apply in the admissions cycle for which they seek entry.

2.1.4 Once an offer of admission has been made, applicants may seek to defer the place to the following year. Agreement to defer is considered on a case by-case basis and is at the discretion of the Head of the Summer School.

2.1.5 Applicants who have a disability should inform UCL of this on their application. This will ensure that any special requirements can be put in place subject to the application being received before or on the application deadline. Where disclosure of a disability is made later than the application deadline, UCL will use all reasonable endeavours to ensure that any special requirements are put in place.

Short Course Regulatory Framework under section 3.3 but are also subject to programme specific regulations as detailed below.

4.1 Marking and Assessment

- 4.1.1 Summer School students will automatically be registered to undertake the relevant assessment at the end of the module.
- 4.1.2 The assessment marking procedures for Summer School modules complies [Assessment Framework for Taught Programmes](#). UCL has an overarching comprehensive moderation of marking policy that informs the Departments/Divisions.
- 4.1.3 In order to pass a Summer School module students must achieve a weighted average of 40% for the module as a whole, plus 40% in any non-condonable component(s). Details of any non-condonable components within Summer School modules, where they apply, will be contained in the Summer School Module Handbook provided to students on enrolment.
- 4.1.4

