



UCL Academic Manual 2016-17

Chapter 8: Derogations and Variations

The Slade School of Fine Art

Master of Arts (MA) in Fine Art and Master  
in Fine Art (MFA) Derogations 2016/17

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The following regulations apply to students enrolled on Master of Arts (MA) in Fine Art and Master in Fine Art (MFA) programmes at UCL **in addition to** the main taught



## Year 2

Students who complete but fail the year 2 report, or fail to complete the year 2 report by the deadline (or agreed extension) will be permitted to resubmit on the next normal occasion the following year.

Students will receive the mark gained at the reassessment.

## Final Examination

### 4a. Final Assessment of Studio Work: MFA and MA

The final examination of the studio component of the MFA and MA is in the form of an exhibition, installation, screening or other form of visual representation. Students must submit work carried out during the course in approved areas of practical study. The UCL regulations for M allow for four categories of award: Distinction, Merit, Pass and Fail. The studio examination takes place in the final week (week 30) of the second year of the course (early June) for MA and MFA students.

### 4b. Class boundaries:

Distinction	70% and above
Merit	60% - 69%
Pass	50% - 59%
Fail	49% and below

## 5. Marking and Examining Procedure for Graduate Taught Courses (Studio Marking) 2015

### 1. Subject Marking

The Subject Marking Team will be made up of a team of staff who teach regularly in an area. Each team will be of comparable size. All subject markers should gain an overview of the whole show through a tour before commencing their marking. Each member of the subject board will mark all students in their area. Members will be required to view all of the work presented by each student in their subject area including any supporting work. Subject Marks should be returned to the Head of Area by each marker under closed cover. The head of areas will collate the marks and aggregate them, at a subject marks meeting, chaired by the Head of Area, the aggregated marks will be discussed and a recommended Subject Mark will be agreed for each student. The final tutorial reports for each student will be available for information. All MFA Critical Studies will be available.

### 2. Internal Moderation

The Internal Moderating Team will consist of Head of Studio areas in which there are graduating students. The team will receive the full spread

of marks from the Subject Marking Teams. The purpose of Internal Moderation is to discuss subject marks in terms of the whole school. The Internal Moderating Team will arrive collectively at a recommended Internal Moderated Mark as a result of their discussions.

### **3. External Examiners**

External Examiners will view all the exhibitions on the first day of their visit. They will receive the recommended Internal Marks and the Subject Marks at the beginning of the second day of their visit and have a preliminary discussion with their respective heads of area. The role of the External Examiners is to moderate the recommended Internal Marks and to consider parity across the cohort. They may select students for viva for clarification purposes if necessary.

### **4. The Final Examination Board**

The Board is chaired by the Slade Director and consists of all the members of the Internal Moderation Board, the External Examiners, the College Observer, the Slade Academic Manager (Secretary) and the Slade Courses and Student Officer (Meeting Facilitator). The Board will also include the Head of Taught Courses in History and Theory of Art as an observer. The Board will discuss the recommended Internal Marks and the External Examiners Moderation and resolve disagreements of borderline cases. The Board will recommend Final Marks and classifications for all students.

## **6. Final Assessment of the Critical Studies Element of the MFA**

The assessment for the critical studies elements of the programme is in two parts:

Part 1: A written paper that should consist of 3000 words, or equivalent (but not exclusively visual materials).

Part 2: An oral presentati

are expected to present their research orally and visually placing their studio work in a critical context.

Critical studies is a key component of the MFA programme and students must pass both parts in order to be awarded the MFA in Fine Art. Both parts should

research critically in preparation for professional practice.

Each part is marked Pass/Fail. The evaluation of the Critical Studies Part 1 and 2 are subsumed into the final degree marking system. Students who fail Part 1 or Part 2 will have an opportunity for reassessment in the same academic year.

## **7. Criteria for Assessment**

**These criteria apply to studio work. For MFA students only the Critical Studies component will be graded as pass or fail.**

### **Year 2**

#### **Distinction**

- the work is of excellent quality, resulting from an ambitious, innovative and sustained programme of independent and original investigation;
- the work is professionally realised, with a full command of appropriate materials and techniques;
- there is evidence of a high level of understanding of the ideas and issues which situate the work in a broader context;
- there is evidence of the application of a high level of critical acuity.

#### **Merit**

- the work is of very good quality, resulting from an ambitious, innovative and sustained programme of investigation;
- the work is successfully realised, with evidence of a sound and professional attitude to the use of materials and techniques;
- there is evidence of a very good level of understanding of the ideas and issues which situate the work in a broader context;
- there is evidence of a very good level of critical acuity.

#### **Pass**

- the work is of good quality resulting from an individual and sustained programme of Investigation;
- the work is well-realised, with evidence of a sound and professional attitude to materials and techniques;
- there is evidence of a good level of understanding if the ideas and issues which situate the work in a broader context;
- there is evidence of a good level of critical acuity.

#### **Fail**

- the work has failed to satisfy the criteria to a level commensurate with the award of a Masters degree.

Students who fail their second year assessment have the opportunity to re-sit the examination at the next normal opportunity.

## **8. History and Theory of Art in the MA - Assessment**

**Coursework elements** must be passed as a requirement of the MA and contribute to the overall profile of the student, and the MA Coursework Essay contributes to the final degree mark. These elements are marked on a % scale, 70% and above = Distinction; 50% - 69% = Pass; 49% and below = referred for resubmission or, eventually, Fail.

**Research elements** contribute to the final mark, and are marked in a % scale, 70% and above = distinction; 50%-60% = pass; 49% and below = referred for resubmission or, eventually, fail.

### **MA Coursework Essay**

One course essay of at least **3000 3,500 words**. This essay is double marked (out of 100) and externally examined, and contributes degree mark.

### **MA Essay**

**A 5,000 word** essay on the research topic. This essay is double-marked (out of 100)

intended to allow the student to begin to focus their research and try out ideas.

### **MA Report**

The MA report is a **10,000 word** dissertation which is the culmination of the research. This essay is double-marked (out of 100) and externally examined and

## **9. MA Examination Procedure and Timetable**

### **Subject Board/s for MA Yr1 coursework essays from terms 1 and 2**

All essays are double marked. The Board/s will be chaired by the Head of Taught Courses in History and Theory of Art. The first marker is the course tutor and the second marker is another member of staff teaching in the History and Theory of Art area. First and second markers will meet together as appropriate within one month of the respective hand-in dates. They will bring their first and/ or second marks as appropriate for the coursework they are marking to the meeting. Marks will be discussed and an agreed subject mark will be arrived at for each piece of work. Copies of all comment sheets will be available at the meetings of the Subject Board/s for discussion. Agreed marks and comment sheets will be returned to the

Slade School Administrator. Essays and copies of comment sheets will be returned to the students within one month of the hand-in date.

### **MA History and Theory Subject Marking Board for MA1 Third Essays and MA2 Reports**

All essays are double marked. The first marker is the supervisor for the MA1 Third Essays and the MA2 Reports. The second marker for each piece of work is another member of staff teaching regularly in History and Theory of Art. The subject markers will bring their respective first and second marks to the Subject Marking Board. Copies of all comment sheets will be available for the Subject Board for discussion. The Board will be chaired by the Head of Taught Courses in History and Theory of Art. The Board will discuss the marks for each piece of work and arrive at an Agreed Subject Mark for all of them.

### **Internal Moderation Board**

The Internal Moderation Board will be chaired by the Head of Taught Courses in History and Theory of Art and include all members of the preceding Subject Marking Board. A member of the Graduate Studio Staff will observe the moderation. The internal assessors will consider the Agreed Subject Marks for all MA1 and 2 essays and ensure parity across each group and the cohorts as a whole. The Internal Moderation Board will agree Internal Moderated Marks. All MA1 Coursework essays from the Spring Term and all MA1 Third Essays and MA 2 reports will be sent to the external examiner, but the Board will identify a sample of papers of appropriate size and which represents the spread of marks.

Subject Marks, Internal Moderate papers returned to Slade Academic Manager, including indication of the sample.

Slade Academic Manager dispatches the following to the External Examiner:

All MA1 spring term coursework essays, all MA1 third essays and all MA2 Reports, with the sample indicated

The comments sheets from the first marker for the essays

All Subject Marks and Internal Moderated Marks for the essays

The Course Outlines, Bibliographies and essay titles

The MA History and Theory extract from the student handbook

The MA History and Theory Exam procedure and timetable

Copies of comment sheets will be returned to the students within one month of the hand-in date.

The Head of Taught Courses in History and Theory of Art should liaise with the External Examiner regarding the Exam Board Procedure and clarify queries prior to the Exam Board.

**Preliminary meeting between History and Theory of Art External Examiner and Head of Taught Courses in History and Theory of Art**

The Head of Taught Courses in History and Theory of Art will have preparatory discussions with the History and Theory External Examiner to discuss marks, borderline cases and resolve disagreements and to ensure parity across each group and the cohorts as a whole for all MA1 Spring Term course essays, MA1 Essays and MA2 reports.

**Final Examination Board**

Membership: The Head of Taught Courses in History and Theory of Art, History and Theory of Art External Examiner, Head of Graduate Studio Areas, Slade Director (Chair), College Observer, Slade



The degree of success with which students have carried out the task that they have set themselves, and fulfilled the aims should be clear to the readers and will be an important element in the assessment.